



DEPARTMENT OF AGRICULTURE
NATIONAL MEAT INSPECTION SERVICE
 Visayas Avenue, Diliman, Quezon City
 Tel Nos. 924-7980, 924-7971; Fax No. 456-6368
 URL: www.nmis.gov.ph

colored photo
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 (recently taken)

APPLICATION FOR ACCREDITATION OF MEAT AND MEAT PRODUCTS IMPORTER

1. Importer's Reference No. (to be filled up by NMIS RTOC-MIEAIS) _____ [{Date(mmdyy)-Application No.-Classification} e.g. 041013-0001-MIT]		2. Date of filing _____	
3. Name & Address of Company _____ (No.) _____ (Street) _____ (Baranggay) _____ (Municipality/City)		4. a. Tel. No. _____ b. E-mail _____	
5. Mailing Address _____ (No.) _____ (Street) _____ (Baranggay) _____ (Municipality/City)		6. a. Tel. No. _____ b. E-mail _____	
7. Name of Responsible Officer _____ (Name) _____ (Designation)			
8. Type of Company <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Single Proprietor		9. TIN No. of Company _____	
10. Name & Address of Plant, Warehouse or Cold Storage _____ _____ <input type="checkbox"/> Owned <input type="checkbox"/> Leased or Rent		11. Telephone and Fax No. _____	
12. Authorized Contact Person <input type="checkbox"/> Company personnel <input type="checkbox"/> Broker	13. a. Type of ID presented ID No. _____ b. Authorization <input type="checkbox"/>	14. Telephone and Fax No. _____	
15. Classification as importer (please check one) A. Regular Meat Importer <input type="checkbox"/> Trader (MIT) <input type="checkbox"/> Meat Processor (MIP) <input type="checkbox"/> Institutional User (MIU) B. Duty Free Meat Importer <input type="checkbox"/> Meat Processor (DFL-MIP) <input type="checkbox"/> PEZA <input type="checkbox"/> CBW <input type="checkbox"/> Institutional User (DFL-MIIU) <input type="checkbox"/> Duty Free Shops (DFS)		16. Type of commodity Frozen <input type="checkbox"/> Poultry <input type="checkbox"/> Pork <input type="checkbox"/> Beef <input type="checkbox"/> Buffalo Dry Warehousing <input type="checkbox"/> Canned <input type="checkbox"/> Others (please specify) <input type="checkbox"/> vaccumed pack (hotdog) <input type="checkbox"/> dried (jerkey)	
17. Signature of Owner, Chairman or President _____ (Signature over printed name)		18. Signature of Authorized Company Personnel or Broker _____ (Signature over printed name)	
I hereby declare under penalties of perjury that the above statement are true and correct to the best of my knowledge.			
_____ Name and Signature of Authorized Representative			
*Claiming Option: <input type="checkbox"/> pick-up <input type="checkbox"/> thru courier service			
*Note: If representative please attach either of the following documents _____ a. Special Power of Attorney (SPA) _____ b. Company Board Resolution			
TO BE FILLED UP BY NMIS-MIEAIS OFFICER		Action: <input type="checkbox"/> For Annual Accreditation <input type="checkbox"/> Denied Application	
_____ Reason: _____		_____	
Reviewed and Evaluated by/Date _____		Validated/Verified by Supervisor/Date _____	

AFFIDAVIT OF UNDERTAKING OF CONDITIONS FOR ACCREDITATION

The Undersigned, _____, take note of the Guidelines for the issuance of NMIS Certificate of Accreditation (COA) to import meat and/or meat products, the terms and conditions are herein quoted below, and do hereby undertake to abide by these Guidelines.

- A. The importer shall import meat and/or meat products according to the classification/category given by DA-NMIS as follows:
 - 1. **Meat Importer Meat Processor (MIP)** shall be allowed to import meat and/or meat products including buffalo meat from India for their own processing but not for trading purposes.
 - 2. **Meat Importer Trader (MIT)** shall be allowed to import meat and/or meat products except buffalo meat from India for distribution.
 - 3. **Meat Importer Institutional User (MIIU)** shall be allowed to import meat and/or meat products except buffalo meat from India for use in their hotel, restaurant, embassy, airline, shipping line and the like but not for trading purposes.
 - 4. **Duty Free Meat Importer Processor (DFL-MIP)** shall be allowed to import raw materials for further processing or value adding as approved by the concerned Duty Free Authority.
 - 5. **Duty Free Locator Meat Importer Institutional User (DFL- MIIU)** shall be allowed to import meat and/or meat products for culinary preparations in hotels, restaurants and the like but not for trading.
 - 6. **Duty Free Shop (DFS)** shall be allowed to import only cooked, processed and canned meat products for sale to qualified consumers (DA-AO Nos. 32 & 33 s. 1999 DA-AO No. 3 s. 2000).
- B. The importer shall import meat and/or meat products only from FMEs duly accredited by DA, which are posted at the NMIS website (www.nmis.gov.ph);
- C. In case the importer is importing meat and/or meat products thru consolidation or indenture or facilitation, the importer must submit a Certificate from the DA accredited Foreign Meat Establishment (FME) that the consolidator/indenture/facilitator is authorized by the FME;
- D. The importer shall not apply for a Sanitary and Phytosanitary (SPS) Import Clearance to import meat and/or meat products without a valid meat importer's accreditation certificate from the NMIS or when the NMIS accreditation has expired;
- E. The importer shall notify the NMIS RTOC prior to the arrival of the imported shipment at the port of entry for proper coordination and dispatching of Veterinarian/Meat Inspector to the designated Cold Storage Warehouse (CSW)/dry warehouse destination;
- F. The transfer of shipment from the port of entry to the NMIS accredited (CSW) shall be covered by a Veterinary Quarantine Meat Inspections Laboratory Certificate (VQMILC) which can be secured on-line;
- G. That upon release and clearance from the seaport or airport of entry, the importer shall transfer the imported goods to the DA accredited CSW or dry warehouse stated in the application for accreditation, SPS Import Clearance and VQMILC;
- H. If the designated CSW or dry warehouse is full, the importer shall request the concerned VQO to change the CSW destination indicated in the VQMILC to another CSW which is also accredited by DA;

- I. The importer shall submit to the NMIS Plant Officer for inspection, evaluation and verification the following documents:
 - 1. **Regular meat importers** – VQMILC (original copy); IVC, Bill of Lading, Commercial Invoice, Packing List, SPS Import Clearance and IEIRD or proof of payment of customs duties and taxes (CTC)
 - 2. **Duty free meat importers** – VQMILC (original copy) except for DFS; IVC, Bill of Lading, Commercial Invoice and Packing List, SPS Import Clearance (CTC)
- J. The importer shall submit to the NMIS all used VQMILC, utilization and inventory of stocks at the end of each month;
- K. The importer shall at no time break the BAI seal and BOC seal (if present);
- L. The BAI seal and BOC seal (if present) shall only be broken by the duly assigned NMIS Plant Officer at the CSW/DW, in the presence of the importer/broker, BOC Inspector (when present), CSW owner/operator/representative and Duty Free Authority representative (where applicable);
- M. The importer shall unload the shipment at the accredited CSW indicated in the VQMILC or in the dry warehouse indicated in the accreditation certificate in the presence of the NMIS Plant Officer. The policy on “**NO NMIS PLANT OFFICER, NO UNLOADING**” shall be strictly implemented;
- N. The importer shall provide utility workers to assist the NMIS Plant Officer in the opening and closing of the boxes during the conduct of physical inspection in order to expedite the unloading and inspection processes, which must be completed the soonest possible time to prevent adulteration;
- O. The importer shall not transfer the imported meat and/or meat products to its final destination without the accompanying Certificate of Meat Inspection (COMI) for transport of meat and meat products duly signed by the NMIS Plant Officer;
- P. The importer shall renew the NMIS accreditation at least one month before the expiry date. Application for renewal of accreditation after the expiry date shall be considered as new application;
- Q. The importer shall inform immediately the NMIS should there be any change/s in the information given in the application for accreditation;
- R. The importer shall abide by the other pertinent Philippine laws and rules and regulations of the Department of Agriculture;
- S. The importer's accreditation shall be revoked/cancelled for failure to comply with the undertaking or upon recommendation of the Regional Technical Director for violation of the Guideline.
- T. The importer shall not pursue any action against NMIS for the delay in the release of their imported shipment when the cause of the fault is the importer itself.

Space for Notary Public