



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL MEAT INSPECTION SERVICE
No.4 Visayas Avenue, Brgy. Vasra, Quezon City
Tel. No: 8-924-7980
www.nmis.gov.ph | nmis@nmis.gov.ph

NOTICE OF AWARD

May 30, 2023

MR. CRISPIN R. DELA CRUZ, JR.
Account Manager
Advance Computer Forms, Inc.
1001 GP Sulok St., Brgy., Ugong,
Valenzuela City

Dear **Mr. Dela Cruz:**

This is to inform you that your company was awarded the contract as the single calculated and responsive bid during the bidding for the **Supply, Printing, and Delivery of Certificate of Meat Inspection (COMI) for the 2nd Semester of CY 2023** in the amount of **One Million Five Hundred Thousand Pesos (Php 1,500,000.00)**.

You are therefore required, within **ten (10) calendar days from receipt of this Notice of Award**, to post the **Performance Security** in the form and amount shown in the table below pursuant to Sec. 39.2 of the 2016 Revised IRR of R.A. 9184.

The Performance Security shall be in the form of a Notarized Performance Securing Declaration, or any of the following forms:	Amount of Performance Security (Not less than the required percentage of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank if issued by a foreign bank.	
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)


Failure to provide the **Performance Security** shall constitute sufficient grounds for the cancellation of this award.

Thank you and congratulations!

Very truly yours,


DR. CLARITA M. SANGCAL
Executive Director

Conforme:


CRISPIN R. DELA CRUZ, JR. Date: **JUNE 01, 2023**
(Name of Representative of Bidder)
Advance Computer Forms, Inc.



BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION No. **PB-2023-05-12**

WHEREAS, the **National Meat Inspection Service** advertised the Invitation to Bid for the **Supply, Printing, and Delivery of Certificate of Meat Inspection (COMI) for the 2nd Semester of CY 2023**, which was posted on the NMIS and PhilGEPS websites and in a conspicuous place in the premises of the NMIS on April 18, 2023 with a total approved budget for the contract (ABC) amounting to **One Million Six Hundred Twenty pesos (Php 1,620,000.00)** under the GAA 2023 fund;

WHEREAS, the deadline for submission of bid/quotation was on May 9, 2023 (Tuesday) at 10:20 a.m;

WHEREAS, in response to the aforementioned advertisements, one (1) bidder purchased the bid documents;

WHEREAS, during the opening of bids on May 9, 2023 (Tuesday) at 10:30 a.m at the NMIS Conference Room. Only one (1) bidder submitted the bid proposal for the **Supply, Printing, and Delivery of Certificate of Meat Inspection (COMI) for the 2nd Semester of CY 2023**;

BIDDER SUBMITTED BID DOCUMENTS	DATE AND TIME RECEIVED
Advance Computer Forms, Inc.	5/9/2023 - 9:17 A.M.

WHEREAS, the NMIS-BAC first opened the eligibility and technical documents of **Advance Computer Forms, Inc.**, its itemized content was read as shown through a multimedia projector and found to have **PASSED** the "pass or fail" criteria as specified in the bid documents and was declared **"ELIGIBLE"**;

WHEREAS, the BAC proceeded to open the financial documents **Advance Computer Forms, Inc.** based on the financial proposals of the bid was opened and read as shown through a multimedia projector;

BIDDER	BID AMOUNT
Advance Computer Forms, Inc.	Php 1,500,000.00

WHEREAS, upon detailed evaluation of financial proposals, **Advance Computer Forms, Inc.** was identified as the single calculated bid. Consequently, the NMIS-BAC instructed the TWG to assist in further evaluating the bid submitted by **Advance Computer Forms, Inc.** Attached is the Abstract of Bids.


WHEREAS, WHEREAS, the Technical Working Group submitted its detailed bid evaluation on May 11, 2023 which was also received by the BAC Secretariat on that date. The TWG Evaluation Report is attached.

WHEREAS, after the conduct of a post-qualification assessment, the Technical Working Group found the bid of **Advance Computer Forms, Inc.** to be responsive and most advantageous to the government;

WHEREAS, the BAC/TWG conducted validation/verification of all the requirements submitted by the bidder, and thereby certifies its authenticity;


WHEREAS, premises considered, the Bids and Awards Committee hereby resolves to recommend the award of the contract to **Advance Computer Forms, Inc.** for having been submitted as the single calculated and responsive bid in the amount of **One Million Five Hundred Thousand Pesos (Php 1,500,000.00)**.

Done this **29th day of May 2023** in National Meat Inspection Service, #4 Visayas Avenue, Brgy. Vasra, Quezon City.


DR. RONA REGINAL REYES
BAC Chairperson

(took no part)
DR. VENUS G. GARCIA
BAC Vice-Chairperson

(on-leave)
MS. KAISSER KIM S. VILLAR
BAC Member


MS. DANICA ANGELINE P. DIMAYA
BAC Member


MS. MARILYN D. BITONG
BAC Member

Approved by:


DR. CLARITA M. SANGCAL
Executive Director

PURCHASE ORDER

N.M.I.S.
Entity Name

Supplier: ADVANCE COMPUTER FORMS INC	P.O. No.: 187-06-23
Address: 1001 GP Sulok St., Brgy. Ugong, Valenzuela City	Date: 6/16/2023
TIN: 002-925-923-000	Mode of Procurement:

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: NMIS C.O.		Delivery Term: FOB Destination			
Date of Delivery: Sixty (60) Calendar days upon receipt of Notice to Proceed		Payment Term: upon completion			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pads	Certificate of Meat Inspection (COMI) <i>Specifications:</i> Size: 6 1/2 x 8 1/2 Weight: 55GSM Color: 5 colors, 1 side print Process: Offset Binding: Padding Other Features: -100 Sheets per pad (in duplicate copy) Material CB- Top White Original Copy MAterial CF- Bottom Yellow Duplicate copy - Serial/control number per sheet (X-X-X-X-X-X-23B) With Security Features: -Microprint -QR Code -UV flourescent mark Packaging content: -Secured carton box -20 pads per box -Properly labeled (box number and serial number per pad)	7,500	200.00	1,500,000.00
(Total Amount in Words) One Million Five Hundred Thousand Pesos Only.			P1,500,000.00		

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Authorized Official

6/29/23
(Date)

Very truly yours,

DR. CLARITA M. SANGCAL

Signature over Printed Name of Authorized Official

Executive Director
Designation

Fund Cluster:
Funds Available:

ALYZA JANE V. CARBUNGCO
Signature over Printer Name of Chief accountant / Head of
Accounting Division/Unit

ORS/BURS No.: ~~MAE~~-23-06-1512
Date of the ORS/BURS: 06/24/2023

Amount: ₱ 1,500,000.00

ACCOUNTING SECTION
RECEIVED BY: KATH
DATE: 6/24/23
TIME: 3:16 PM 3205



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NOTICE TO PROCEED

June 23, 2023

MR. CRISPIN R. DELA CRUZ, JR.
Account Manager
Advance Computer Forms, Inc.
1001 GP Sulok St., Brgy., Ugong,
Valenzuela City

Dear **Mr. Dela Cruz:**

The attached contract agreement and purchase order having been approved, notice is hereby given to **Advance Computer Forms, Inc.**, to proceed with the **Supply, Printing, and Delivery of Certificate of Meat Inspection (COMI).**

The following are the details of the pad's delivery:

LUZON

NMIS Office and Address	Number of pads to be delivered
NMIS Central Office No. 4 Visayas Avenue, Brgy. Vasra, Quezon City	3700
NMIS CAR, Baguio Dairy Farm Marcos Highway Baguio City	20
NMIS RTOC I, Brgy. Anonas, Urdaneta City, Pangasinan	120
NMIS RTOC II, Regional Center, Carig Tuguegarao City, Cagayan	40
NMIS RTOC III, Regional Center, Brgy. Maimpis, San Fernando, Pampanga	1440
NMIS RTOC 4A, Brgy. Balintawak, Lipa City, Batangas	1020
NMIS RTOC V, Zone 8 (Beside TESDA) San Jose, Pili, Camarines Sur	140

SAFE MEAT FOR A HEALTHIER PHILIPPINES



ISO 9001:2015
CERTIFIED QUALITY
MANAGEMENT SYSTEM

06-23-3142



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VISAYAS

NMIS RTOC VI , BAI Compound, Doña Pepita Aquino Avenue, Fort San Pedro, Iloilo City	60
NMIS RTOC VII , DA Regional Field Office-7 Complex Highway, Maguikay Mandaue City	460
NMIS RTOC VIII , Government Center, Pawing, Palo Leyte	40

MINDANAO

NMIS RTOC IX , Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City	20
NMIS RTOC X , Zone VIII, Poblacion, El Salvador City, Misamis Oriental	100
NMIS RTOC XI , Father Selga Street 8000 Davao City	300
NMIS RTOC XII , Regional Center Brgy. Carpenter Hill, City of Koronadal, South Cotabato	20
NMIS RTOC XIII (CARAGA) , City Slaughterhouse Compound Obrero Butuan City	20

You are responsible for performing the services under mutually agreed terms and conditions and in line with the Implementation Schedule once you receive this notification.

Please indicate your agreement by signing the Notice to Proceed on the space below "Conforme" and returning it once signed.

Very truly yours,


DR. CLARITA M. SANGCAL
Executive Director

Conforme:

CRISPIN R. [Signature]
(Name of Representative of Bidder)

Advance Computer Forms, Inc.

6/29/23
Date

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