



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL MEAT INSPECTION SERVICE
Visayas Ave., Diliman, Quezon City
Telephone Nos: (02)924-7977, 924-7971 Telefax: 924-7973
Mobile Number: 09178367009
URL: <http://www.nmis.da.gov.ph>
e-mail: nmis@da.gov.ph and nmis@nmis.gov.ph

MEMORANDUM

ORDER No. 2-2011-12

TO : ALL REGIONAL TECHNICAL DIRECTORS
ALL OIC, REGIONAL TECHNICAL DIRECTORS

FROM : *Jane C. Bacayo*
ATTY. JANE C. BACAYO, DVM, MPA
Executive Director

SUBJECT : SUBMISSION OF CESPES RATEE INFORMATION SHEET

DATE : 21 February 2011

In the interest of the service, you are hereby directed to fill-up the attached Career Executive Service Performance Evaluation System (CESPES) Ratee Information Sheet for 2010.

Please submit the accomplished form to the Personnel Section on or before March 4, 2011.

For strict compliance.

cc:

- Regional Offices
- Personnel Section
- Records



ANNEX—A

CAREER EXECUTIVE SERVICE BOARD
Career Executive Service Performance Evaluation System (CESPES)
RATEE INFORMATION SHEET
For CY _____

IMPORTANT:
If you have been assigned to another CES position for at least (3) three months during the year, it is important that another Ratee Information Sheet be accomplished for that position so we can get the assessment of your performance by your immediate superior and subordinates in that position. All data in this document are subject to further verification by the CESB staff.

Please type or print all responses.
Use additional sheets if necessary.

PRINTED NAME OF INCUMBENT

(Title of Position)
(If you are an OIC, please also indicate your original plantilla position)

(Inclusive Dates in Present Position)

(Office / Department)

(Complete Office Address / Telephone No.)

Name (s) of Immediate Superior (s)

Position Title (s)

Name (s) of Subordinate (s)

Position Title (s)
(per plantilla and organizational hierarchy)

Prepared by:

I hereby certify to the best of my knowledge that the above information are true, complete, accurate and updated.

Signature of Incumbent Official

Printed Name of Administrative/Personnel Officer

Date

Signature

Date