




Republic of the Philippines  
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**MEMORANDUM ORDER**

No. 3-2011-34

Series of 2011

TO: ALL CONCERNED

FROM:   
ATTY. JANE C. BALAYO, DVM, MPA  
Executive Director

SUBJECT: **REPLACEMENT FOR E-GROUP ADMINISTRATOR**

DATE: MARCH 22, 2011

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In view of the transfer of Ms. Naomi Dante to Budget Section, she is relieved of her responsibility as e-group administrator of the office of the Executive Director. In her stead, Ms. Rowena Reyes shall assume as the OED's e-group administrator as she is also relieved from her duties as CIPAD e-group administrator. Ms. Jennylyn Ruela shall assume the responsibility relinquished by Ms. Reyes.

All previous orders inconsistent with this directive are deemed amended.

Thank you.

