



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
**NATIONAL MEAT INSPECTION SERVICE**  
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**MEMORANDUM ORDER NO. 7-2011-87**

**TO: CENTRAL OFFICE PERSONNEL  
REGIONAL FIELD UNITS PERSONNEL**

**FROM: ATTY. JANE C. BACAYO**  
*Jane C. Bacayo*  
Executive director

**SUBJECT: Last Call for the Submission of Vouchers for  
Travelling Expenses**

**DATE : July 20, 2011**

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Anent Memorandum Order No. 7-2011-81 dated July 4, 2011 regarding timely submission of Vouchers for Travelling Expenses, please be advised that all TEV Claims for the second (2<sup>nd</sup>) quarter (April to June, 2011) must be received by the Central Office, Records Unit on or before July 31, 2011. The management will advise the Records Unit to deny acceptance of all vouchers which will arrive beyond the prescribed date of submission. Strict implementation of the aforementioned Memorandum will be enforced on August 1, 2011.

For compliance.

