



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL MEAT INSPECTION SERVICE
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06 March 2017

MEMORANDUM CIRCULAR NO. 03-2017-004
Series of 2017

TO : ALL CONCERNED

FROM : THE OFFICER-IN-CHARGE, EXECUTIVE DIRECTOR

SUBJECT : REGISTRATION OF MEAT EXPORTERS

Pursuant to Rule 28.1 of DA Administrative Circular No. 01 Series of 2014 "Revised Implementing Rules and Regulations of Republic Act No. 9296, otherwise known as "The Meat Inspection Code of the Philippines, as amended by RA No. 10536", that all meat exporters shall be licensed, registered and accredited by NMIS and pursuant to Rule 4.1hh of Republic Act No. 10611 "Food Safety Act of 2013", the NMIS hereby adopts the terminology for "Registration", the following guidelines is hereby issued for all concerned amending NMIS Memorandum Circular No. 9-2011-15 "Licensing, Registration, Accreditation of Meat Exporters and Traders using Locally Produced and Imported Meat Products":

Section 1 SCOPE

This Circular shall apply to any person, company or entity involved in the business of exporting meat to other countries.

Section 2 DEFINITION OF TERMS

The terms and phrases below shall have the following meaning as used in this guideline:

- 2.1 Local Meat Exporter (LME)** refers to an NMIS registered person, company, corporation or business entity intending to export meat. It includes direct meat exporters, traders and consolidators.
- 2.2 Meat** refers to fresh, chilled or frozen edible carcass, including offal derived from food animals.
- 2.3 Meat Establishment Exporter (MEE)** refers to the NMIS licensed meat establishment (such as but not limited to slaughterhouse, poultry dressing plant and meat cutting plant) in which food animals are slaughtered, prepared, handled, packed or stored intended for international trade.
- 2.4 Meat Exporter Trader (MET)** refers to a LME duly authorized by MEE to export their products.
- 2.5 Registration by DA** refers to the process by which DA Food Safety Regulatory Agencies (FSRAs) enter information about agriculture and fishery establishments engaged in the primary production and postharvest stages of the food supply chain including facilities involved in activities related to agrochemicals and other inputs in the primary and postharvest stages of production, in an official system for entering names and information of DA FSRAs.

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Section 3 PROCEDURES FOR THE REGISTRATION OF MEAT EXPORTERS

- 3.1** The NMIS Regional Technical Operation Center (RTOC), thru the NMIS Meat Import and Export Section (MIES), shall receive and review the notarized application with complete documentary requirements. It shall then endorse compliant application to the Office of the Executive Director (OED) thru the NMIS Meat Import and Export Division (MIED), who shall verify the application and may conduct on-site validation. Compliant application and the draft Certificate of Registration (COR) will be recommended to the OED for approval. The COR for Meat Exporters shall be valid for three (3) years reckoned from the date of approval or issuance.

Meat Exporters shall be classified as follows: a) Meat Establishment Exporter or b) Meat Exporter Trader.

3.2 Documentary Requirements for Meat Establishment Exporter

- a. Notarized accomplished Application Form with attached passport size colored photo (Annex "A" MIED Form 01-11-2017) with Affidavit of Undertaking

3.3 Documentary Requirements for Meat Exporter Trader

- a. Notarized accomplished Application Form with attached passport size colored photo (Annex "A" MIED Form 01-11-2017) with Affidavit of Undertaking
b. Business Permit or Mayor's Permit (certified true copy/present original copy)
c. DTI or SEC Registration (certified true copy/present original copy)
d. Notarized certification/authorization from the MEE allowing them to export their products (listed products)
e. Notarized Lease of Contract or Proof of Ownership of DA-Accredited Cold Storage (certified true copy/ present original copy and if applicable)

Section 4 GENERAL CONDITIONS

- 4.1** Only HACCP certified meat from NMIS licensed "AAA" meat establishments shall be allowed for export. HACCP certified meat from NMIS licensed "AA" may be allowed for export if it is accepted by the importing country.
- 4.2** A certificate of wholesomeness or Official Meat Inspection Certificate (OMIC) shall be issued by NMIS for all meat for export.
- 4.3** The meat for export shall have undergone inspection by NMIS Plant Officer (PO), issued with Meat Inspection Certificate (MIC) and then the packaging shall be stamped with NMIS Inspected and Passed Logo.
- 4.4** The MEE shall coordinate with the assigned NMIS PO to collect samples representing the lot/batch of the products to be exported attached with the Meat Inspection Certificate (MIC) to the RTOC/Central Meat Laboratory for analysis.

Request for OMIC of meat meant as sample (no commercial value and maximum of 10 kilograms per product) shall not require laboratory testing and the OMIC shall be issued by NMIS Meat Import Export Division (MIED).

4.5 Upon release of the negative laboratory result for contaminants, the exporter shall request for the issuance of the OMIC with following requirements or information:

- a. NMIS Laboratory Report (with negative result for contamination)
- b. MIC
- c. Accomplished OMIC request, specifying the following information:
 - Exporter and its Address
 - Consignee and its Address
 - Date of Departure
 - Port of Loading
 - Meat Establishment and Accreditation Number
 - Meat Establishment Address
 - Vessel/Aircraft/Voyage Number
 - Port of Discharge
 - Marks and Numbers
 - Number and Kind of Package
 - Description of Goods
 - Net Weight and Value
 - Container Number
 - Seal Number

4.6 The PO shall supervise the loading of the meat for export before sealing the shipment and issue the OMIC.

4.7 No veterinary quarantine clearance or Veterinary Health Certificate (VHC) shall be issued by the National Veterinary Quarantine Services Division (NVQSD) without the accompanying OMIC issued by the NMIS PO.

Section 5 EFFECTIVITY AND REPEALING CLAUSE

This Circular shall be effective after thirty (30) days upon approval after signing and shall be in full force and effect until repealed or superseded by a new issuance.


ATTY. BEATA H.O. OBSIOMA, DVM, PhD
OIC, Executive Director

The production of clean, wholesome, healthy and sound meat for food is the concern of everyone.