



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
NATIONAL MEAT INSPECTION SERVICE
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MEMORANDUM CIRCULAR No. 10-2486-8

GUIDELINES ON THE GRANT OF COMPENSATORY ALLOWANCE TO NMIS PLANT OFFICERS ASSIGNED AT MEAT ESTABLISHMENTS REQUESTING FOR EXTENDED SUPERVISION DURING ITS OPERATION

Pursuant to DA-Administrative Order No. 22, series of 2004 entitled, *Adopting the "No Inspector, No Slaughter Policy in Meat Establishments and Prescribing an Overtime Compensation System for Plant Officers"* and Memorandum Circular No. 05-2005-6, series of 2005 on the *"Guidelines on the Extended Operation Scheme of Meat Establishments Providing Overtime Compensation to NMIS Plant Officers Assigned Thereat"*, this guideline, in conjunction with the aforesaid policies shall provide for the implementation of the compensatory allowance which shall hereby be adopted:

1. GUIDELINES

1. Any meat establishment requesting meat inspection service under the Extended Operation Scheme (EOS) shall be assisted. The RFU shall direct the plant officer to extend time of duty⁶². If the regularly assigned plant officer is not available, an alternate inspector shall be assigned.
2. Any plant officer who has rendered the required eight (8) hours per day or forty (40) hours per week in his/her regular assignment may avail of the compensatory allowance for additional duty.
3. A maximum of sixty (60) hours per month shall be allowed in the grant of compensatory allowance to plant officers.
4. The compensatory allowance for plant officers shall be paid in the amount of **One Hundred Pesos (P100.00) per hour**.
5. Overtime of personnel which is not requested by the plant operator under the EOS (i.e. still regular operating hours of plant but already beyond the 8 hrs./day requirement of a government employee) shall be paid by NMIS under CSC, DBM and COA prescribed rules and regulations.

2. REPEALING CLAUSE

Provisions of existing office orders and circulars, which are not consistent with these guidelines are hereby repealed and/or modified accordingly.



3. EFFECTIVITY

These guidelines shall take effect immediately and shall remain in full force and effect unless otherwise amended.

Issued this 09 day of OCT., 2006 at Quezon City.



MINDA S. MANANTAN
OIC, Executive Director 